**Approved MINUTES - GEORGIAN YACHT CLUB**

**BOARD OF DIRECTORS MEETING**

**HELD: june 4th, 2018 at 1900 hrs**

**PRESENT:**  M. Vincent, T. England, A. Hachey, , t. low, B. Middlebrook, T. ferenczy, M. Forcier, P. Weitendorf, P.King, H.Hartrick, C.Haslam,K.Hearty

**ABSENT:** R.Burrows,

**Introductions of Guests and Presentations:**

none

**Reading of the Minutes:**

**MOTION:** **That the minutes of the meeting, held may 7th, 2018, be adopted as revised.**

MOVED BY**: T.Low** SECONDED BY**: M.Forcier** CARRIED**: Unanimously**

**Presentations**

none

**Business Arising from the Minutes:**

None

**Travis Low - VICE Commodore, COMMUNICATIONS**

-Confirmed with Brian and Doug that they will be entertaining at our Commodore's at home

-ordered 2 large,2 medium burgees and a large canadian flag

-sail past- opp and mayor boddy will attend, bill walker regrets, no word from larry miller or coast gaurd

-met with Daryl Nash from Georgian Shores Marina ( new manager) and he offered to move the stones from our south gate which is now complete. He stressed that our members not park in their lot without permission. Daryl would also like to develop a good neighbourly relationship moving forward

**Becky middlebrook - Treasurer’s Report:**

June 2018 Board meeting- Treasurer Report

**As of May 31, 2018:**

1. ***Bank Balance for Daily Operations             $   59,276  +  $45,000 in GIC***

***Annual Contingency & Petty Cash Funds  $   12,400***

***Future Infrastructure Reserves                  $ 224,700   rounded***

***Property Improvement Fund                      $   73,000   rounded***

***TOTAL:                                                            $ 369,400  rounded***

The following are provided to the board electronically via email: *Expenses by VENDOR Detail Report, Profit and Loss BUDGET Report vs. Actual, Last Years COMPARISTON Report, The BALANCE Sheet, all ending 31 May 2018.*

Be advised that due to the timing of the Board meeting, the reports which are presented to the board may or may not include the monthly bank charges due to their availability.

 B. 2018 Initiation Fees invoiced to new Members & Associates TOTAL $ 25,200.00 to date.

C.           New spending account opened up with Scott’s Industrial for which any other Directors who need to access please let me know, and your names can be added to the account.

1. FYI, Total cost per floating dock is not yet available as the dock top, hardware and welding is pending as well as any cost for removal of the old dock.
2. Total Proposed Improvements in the Budget is $ 37,251.  Total spent to date is $ 7070

 Submitted,

Becky Middlebrook

**MOTION: Accept the Financial reports as presented by the treasurer.**

MOVED BY: **b. middlebrook** SECONDED BY**:H.Hartrick** Carried: **Unanimously**

**tom england - MEMBERSHIP**:

1. There are currently 146 Full Members and 42 Associate members.
2. There are three applications for Associate membership before the Board. Nick Sewell of Owen Sound is sponsored by Harry Hartrick and Tom England. Nick has a SunDancer 300 (32’ 11” x 10’ 6” x 2’ 11”) that he hopes to bring into the club. Jason Lehtovaara of Owen Sound is sponsored by Menno Harmsen and Brent MacKinnon. Jason has been a power boater and hopes to bring one into the club. Mike Muir of Paisley is sponsored by Ken Hearty and Murray Arnold. Mike has a Doral Prestantia (30’ x 10’) that he hopes to bring into the club.
3. There are two applications (Joyce Buckley and Ryan Carson) for Full membership (to the “B” list) that are still in the 30 day posting period on the clubhouse bulletin board and the website. These applications will be eligible to be considered after June 6th.

Motion: That the GYC accept Nick Sewell as an Associate member.

Moved By:B.Middlebrook Seconded By:C.Haslam **Carried: **Unanimously****

Motion: That the GYC accept Mike Muir as an Associate member.

Moved By: Tom England Seconded By:H.Hartrick **Carried: **Unanimously****

Motion: That the GYC accept Jason Lehtovaara as an Associate member.

Moved By: Tom England Seconded By: M.Forcier **Carried: **Unanimously****

**terry ferenczy - Newsletter and Communications:**

will send out an email reminder to members to clean up their stuff around the club, have masts up and organized before sail past

**paul weitendorf- CLUBHOUSE SOCIAL AND PHONE:**

|  |
| --- |
| The social committee met on May 22 to continue planning for Sail Past. Most arrangements are now complete and email promoting the dinner have been circulated several times. The deadline for dinner tickets is June 8. As of June 4 about 84 have committed to attending. Please do what you can to promote this event. |
| Paul Weitendorf |

**mark vincent – Mooring:**

We are full. Downie’s are using 12 and 12 slip, Paul Beattie, Bill Cutbush, Tom Chambers and Caple are expected to go in on the June 7th. Planning on having Downie  to move to Paul Kings slip until floater is ready. Hopefully done until September! Mark

****Ross Burrows**- Hydro and Water, Utilities**:

Breaker - Had been turned off because of flashing light which stopped the red navigation light at the end of the old gas dock. Request Ross be contacted if there is a concern to prevent issue with navigation light.  
Lights - Benedict is working on replacing the lights under warranty.Timeline not known, lights have been ordered.  
Lock on gait - Man gait at north end was not working this has been fixed by Chris Collard.  
Union gas - Ross will connect with Union Gas this summer to see if we can resolve on-going issue (staff won’t come on property to read meter we have to manually input reading).

**Chris haslam - Property and Grounds**

Update for the June meeting  
  
Painting:  
Anchors have been painted, the posts have been started 1/2 done.      
Paint to freshen up gas docks has been purchased.     
  
Docks: all docks lifted, 1 dock  
Requires repairs (tilting)   
Floating dock not in yet.     
  
 Some docks wood rotting looking for info on past practices for repairs? Or wait for floater results and possibly start a replacement program.

**Mike Forcier – Launch/Haul Out:**

**Very short report, Do we want Don Gibson to move his boat up behind the clubhouse? as per his e-mail. Also there is a question if Tom Chambers will have his boat in for Sail Past, he is working on it but running later.**

**Harry Hartrick– Gas Dock:**

**June 2018 Report GYC Fuel Dock Fuel tanks, dispenser and hoses have been inspected by Highfield Petroleum Services and after replacing some hoses and maintenance are now in good working order. Dispenser will be calibrated in mid june to ensure litres pumped match readings.**

**Will continue to use a gas nozzle on Diesel dispenser as some boats are not able to accept the larger diesel nozzle. This has been OK’d by TSSA , Highfield has requested we sign waiver for their records. We will be changing diesel hose swivel to yellow and also install yellow cover on the diesel nozzle as a visual aid to ensure proper fuel is dispensed. Yellow Nozzle = Diesel Red Nozzle = Gas Roller guides on hose reels are in need of repair, waiting quote from Hannay Reels (manufacturer) for replacement rollers.**

**Revising methods of reporting fuel sales and inventories for easier and more accurate info Old method used dip readings for inventory balance New method will be using totalizer on dispenser with dip reading for verification. New method using dispenser totalizer for amount of fuel sold, and inventory balance and reconciliation. Dip will continue to be used as verification that no leaks or pilfering of fuel is taking place. New tank dip charts have been implemented that more give more accurate tank reading.**

**The F&S director and treasurer will be working together to establish easier and more accurate reporting and balanced fuel pricing calculations**

**Pumpout Station The new pump has been installed and is working just fine that should be end of the frustration caused by the old vacuum system which is being removed from office area (sold to Georgian Shores Marina for $100.00) they will assist in removal with their fork lift and manpower Wabishine services offered $75.00 for vacuum pump only if we delivered to them still leaving the tank as our problem. Pump has been removed from office The old gusher pump has been removed and placed on skid, placed at garage area for final disposition seems some members have become attached to this pump and don’t want to get rid of it.**

**Cover Plate for Sump A new plate to cover the sump is in utility room was purchased some time ago and needs to be installed by professional. were funds allotted to this when plate was purchased? I’ve contacted Pete Shakes to get quote to install. Pete has promised a quote in time for meeting.**

**Fire Extinguishers Georgian Fire and Safety have inspected all fire extinguishers and are all in good order changed annual inspection from September to May also replaced the dated First Aid Kit in office at fuel dock. Health & Safety Meeting Meeting held May 12th with all parties involved reviewed training requirements and protective wear Documentation of work done and procedures started this will be ongoing. Inspected fuel spill kit, all in order, Scott’s Industrial Supply carry supply of booms, oil absorbent logs and sheets. They have given us a 24 hr emergency number (which is posted) should we require same.**

**Schedule “C” Price List Clarification regarding sale to Affiliate members and guest transient Boats Make necessary changes to price list**

**WSIB Clearance Certificate, 3rd Party Liability Insurance The Question regarding WSIB as it applies to outside contractors has come up once again. Question : Should all hired contractors provide WSIB Clearance Certificate prior to starting work.? Question: Should members with companies donating services be required to provide WSIB clearance Certificate ? Question : Do we already have a policy and if so where is it ? Safety Policy We have been advised that we should have a Club Safety Policy Janice Arnold was kind enough to send some sample policies to help us create our own version. In doing so we need to remember to take into account our members,our employees and the Club its self.**

**Ken Hearty: Planning and Development:**

**No report**

**Ann Hachey - Commodore Report:**

**No report**

**Paul King – past Commodore Report:**

no Report

**Ad-Hoc Committee:**

No report

**Technology**  :

No report

**Unfinished Business:**

None

**New Business:**

Motion: That the GYC accept a gazebo from Dave Sykes to be used in the south basin for as long as Dave is a member.

**Moved By: T.Low Seconded By: C.Haslam Carried: Unanimously**

Motion: That the GYC accept Peter Shakes' estimate for $525 plus HST to install the sewage tank lid that we purchased a couple yeas ago for the sewage pit at the gas dock

**Moved By: H.Hartrick Seconded By: T.Low Carried: Unanimously**

Motion: To remove “ associate members” from line 16B on schedule C

**Moved By: b.Middlebrook Seconded By: K.Hearty Carried: Unanimously**

**NEXT MEETING:**  **GYC, monday sept 10th , 2018 at 1900 hrs**

**MOTION TO ADJOUR:** Moved**: A.Hachy**  **Time: 20:45** Carried **unanimously**

**T.Low , Secretary**

**Special Dates 2018**

Jan 8 Board Meeting at 1900 hrs.

Jan 8 Late Dues Final Notice

Feb 5 Board Meeting at 1900 hrs.

Feb 5 Membership Cancellation if dues not paid

March 1 2017 Financial Report Available to Member

April 3 Board Meeting at 1900 hrs.

April 3 spring newsletter director report are due

April 11 AGM at 19:00Hrs [2nd Wed of April]

May 5 Launch & lunch

May 6 Cradle moving

May 7 Board Meeting at 1900 hrs.

June 4 Board Meeting at 1900 hrs.

june 6 new member meet and greet

June 16 \*Saturday\* Sail Past Skippers’ Meeting at 13:00 hrs.

June 16 \*Saturday\* Divine Service at 13:30 hrs.

June 16 \*Saturday\* Sail Past & Salute at 14:00 Hrs.

June 16 \*Saturday\* Sail Past Dinner at 17:30 Hrs

June 17 \*Sunday\* Sail Past Race

June 6th New Member Meet & Greet during Pub Night

Aug. XX Georgian Yacht Club Rendezvous in Little Current

Sept. 4 \*TUESDAY\* Board Meeting at 1900 hrs.

Sept. 8 Corn Roast

Sept. 14 and 15 GYC Fishing Derby

sept. 29 Commodore at Home Dinner

Oct. 1 Board Meeting at 1900 hrs.

Oct. 1 2018 Schedule C Approved

Oct. 1 2018 Membership Invoice Process Starts

Oct 13 Cradle Moving

Oct. 19+20 Haul Out & lunch

Oct 20 Fuel Pumps, Pump Out & Mast Crane decommissioned

Oct. 20 Boats with holding tanks must be out of the water

**Oct 31 Financial Year End (All Expenses Submitted)**